



Weddings

2023

LIVE @ FIVE POINTS
EVENT CENTER

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Banquet Manager
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Congratulations

ON YOUR ENGAGEMENT!

Thank you for considering the **Live @ Five Points Event Center** as the location of your upcoming celebration. Our versatile and beautiful facility exceeds the needs of any wedding ceremony or reception. Let us dream with you to create the day you've always imagined!

Five Points Washington was recently awarded the WEEK Viewers' Choice Award for banquet venues in Central Illinois and received the 'Wedding Wire' Couples Choice Award for outstanding reviews.

At the Live @ Five Points Event Center we're here to help you create your dream day by giving you options that are **flexible, affordable, and unique**. Choose from our breathtaking theater, exquisite banquet center, or outdoor patio. Plan alongside professionals who will assist you in all of your decision-making about interior design, bar services, and catering.

We would be honored to be a part of your special day. To begin planning your dream wedding, contact our Banquet Manager, Jenny Walcott by email at jennyw@fivepointswashington.org or by phone at 309-444-8222 ext. 42.

Ceremony Options

LOCATION

COST

MAXIMUM

Reception Ceremony

\$250

350 guests

Have your ceremony in the same space as your reception, while having your guests sit at their designated reception tables. This helps to create a beautiful, seamless transition into your reception.

Banquet Room Ceremony

\$450-700

110 guests
per banquet room

Have your intimate ceremony in one of our spacious banquet rooms. This room can either be separate from your reception space or adjoining, depending on your preference. For an additional \$250, couples can enjoy a warm, elegant candlelight ceremony. This candlelight ceremony will include four rustic tables and dozens of candles lining the aisles of your ceremony space.

Outdoor Ceremony

\$650-800

200 guests

Host your outdoor ceremony in our beautiful outdoor courtyard. In case of inclement weather, an additional banquet room may also be reserved in advance for a rental rate of \$150 per room.

Theater Ceremony

\$1,000

1,000 guests

Your guests will be in awe with a ceremony in our 1,000 seat theater. Customize the stage lighting and add music to make your ceremony stand out.





Reception Packages

Peak Season - May to November

All packages include the set-up and tear down of all in-house equipment, basic tables and chairs, and at least one staff member on-site to assist you for the duration of your event.

Looking to have your big day on a Friday or Sunday? Take \$200 off your reception package pricing.

	Silver	Gold	Platinum	Diamond
Table linens and skirting	●	●	●	●
Access to our beautiful outdoor patio	●	●	●	●
Elevated staging for the head table		●	●	●
Customizable dance floor		●	●	●
Chair covers and sashes		●	●	
Linen napkins			●	●
Ceiling drapery			●	●
Champagne toast			●	●
Chandelier				●
Uplighting				●
Half barrel of domestic beer				●
Chiavari or farmchair upgrade				●

One Room Pricing (50 Guests Maximum)	\$900	\$1,300	\$1,600	\$2,400
Two Room Pricing (130 Guests Maximum)	\$1,300	\$2,200	\$2,800	\$4,300
Three Room Pricing (210 Guests Maximum)	\$1,700	\$3,100	\$3,600	\$5,900
Four Room Pricing (350 Guests Maximum)	\$2,100	\$4,000	\$4,400	\$7,500

Reception Packages

Winter Season - December to April (15% off Peak Season Pricing)

All packages include the set-up and tear down of all in-house equipment, basic tables and chairs, and at least one staff member on-site to assist you for the duration of your event.

Looking to have your big day on a Friday or Sunday? Take \$200 off your reception package pricing.

	Silver	Gold	Platinum	Diamond
Table linens and skirting	●	●	●	●
Access to our beautiful outdoor patio	●	●	●	●
Elevated staging for the head table		●	●	●
Customizable dance floor		●	●	●
Chair covers and sashes		●	●	
Linen napkins			●	●
Ceiling drapery			●	●
Champagne toast			●	●
Chandelier				●
Uplighting				●
Half barrel of domestic beer				●
Chiavari or farmchair upgrade				●

One Room Pricing (50 Guests Maximum)	\$765	\$1,105	\$1,360	\$2,040
Two Room Pricing (130 Guests Maximum)	\$1,105	\$1,870	\$2,390	\$3,655
Three Room Pricing (210 Guests Maximum)	\$1,445	\$2,635	\$3,060	\$5,015
Four Room Pricing (350 Guests Maximum)	\$1,785	\$3,400	\$3,750	\$6,375

Add-Ons & Decor

Pricing Per Item Details

Linens

Table Linens	\$5.00	White, Ivory, and Black Available
Table Skirting	\$10.00	White, Ivory, and Black Available
Chair Covers	\$3.50	White, Ivory, and Black Available
Chair Sashes	\$2.50	84 Color Options - Contact for Samples
Linen Napkins	\$0.50	20 Color Options - Contact for Samples

Equipment

Elevated Staging	\$125.00	Customizable Width, 8' Deep
Dance Floor	\$125.00	Customizable Size (Square or Rectangular)
Projector & Screen	\$75.00	Two Available Units
Uplighting	\$200.00	Customizable Color One Room = Four Light Fixtures; Two Rooms = Six Light Fixtures Three Rooms = Eight Light Fixtures; Four Rooms = Twelve Light Fixtures

Decor

Flameless Candles	\$0.25 - \$2.00	Large (\$2.00 each), Tea Lights (\$0.25 each)
Large Wood Slices	\$3.00	22 Pieces Available (Size = 1"x9")
Table Numbers	\$2.00	Clear Acrylic; 1-25 Available
Wooden Arbor	\$50.00	Draping Available for Additional \$25.00 (Size = 98"x64"x26")
Chandelier	\$100.00	Crystal or Rattan
Rustic Wood Tables	\$50.00	4 Pieces Available (Size = 37"x59"x11")
Simple Drapery	\$100.00	White and Black (Size = 10'x8')
Ceiling Drapery	\$400.00	White, Ivory, and Black (Not available in one room receptions)
Chivari or Farmhouse Chairs	\$8.00	Chivari - Gold, Silver, or Mahogany; Farmhouse - Wood

All items subject to availability.

Miller Room Wedding Day Suite

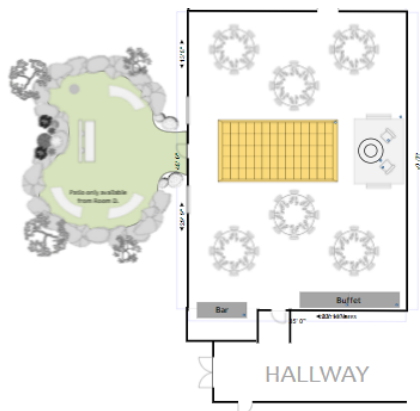
Looking for an on-site space to get ready for your big day?
Rent out our Miller Room wedding day suite.

Rates are available for \$65 per hour or \$500 for a full day.

This suite features full length mirrors, a comfortable seating area, a small kitchenette, and so much more. With approximately 1,000 square feet, this space provides privacy for wedding parties, while still allowing easy access to our Live @ Five Points Event Center.

Layout Inspiration

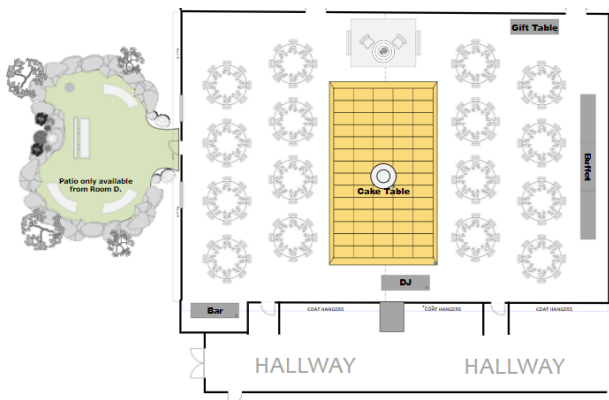
All room layouts are custom-made for each couple.



One Room Layout

Banquet Room D

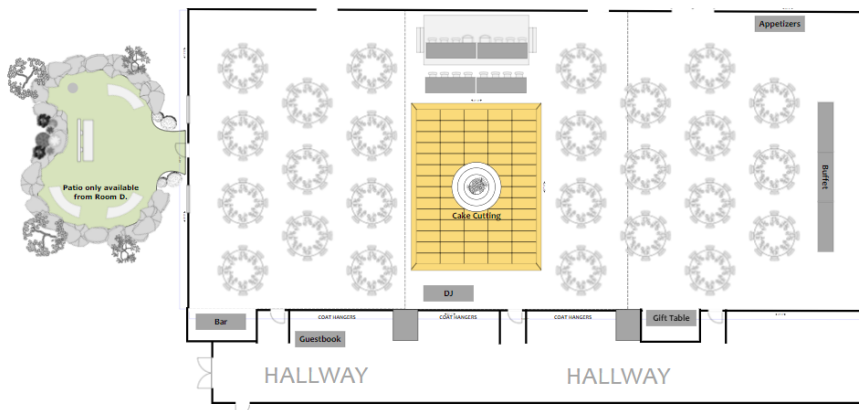
Shown with 48 Guests



Two Room Layout

Banquet Rooms C-D

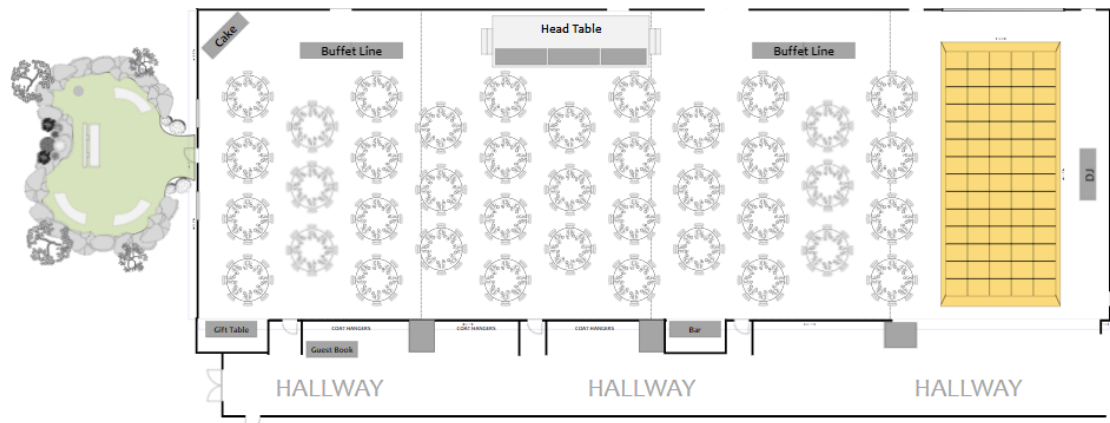
Shown with 128 Guests



Three Room Layout

Banquet Rooms B-D

Shown with 200 Guests



Four Room Layout

Banquet Rooms A-D

Shown with 312 Guests



Catering Services

All catering is provided by our partnered, off-site catering companies. The below companies are members of our preferred list and have previously provided all necessary paperwork to accommodate the Live @ Five Points guests. All preferred caterers are responsible for a \$1.00 kitchen usage fee per guest. All usage fees must be paid directly from the catering company and within 7 days of the event.

Barrack's Cater Inn

1224 W. Pioneer Parkway, Peoria, IL | (309) 692-3900 | jbarrack@caterinn.com

The Catering Company

16992 Dee Mack Road, Mackinaw, IL | (309) 678-9000 | thecateringcompany9000@yahoo.com

Catering Peoria/Country Club BBQ

8201 W. Lancaster Road, Bartonville, IL | (309) 645-9307 | cateringpeoriainc@gmail.com

Childer's Catering

3113 N. Dries Lane, Peoria, IL | (309) 839-0037 | info@childerscatering.com

Countryside Banquets & Catering

659 School Street, Washington, IL | (309) 745-5032 | klahood@comcast.net

Stringtown BBQ

895 N. Francis Steet, Washburn, IL | (309) 248-7022 | contact@stringtownbbq.com

Nelson's Catering

3005 Great Northern Road, Springfield, IL | (217) 787-9443 | wanda@nelsonscatering.com

All non-preferred caterers must contact the Banquet Manager at least 90 days prior to the event and be able to provide the following documentation: a signed catering agreement, a current copy of insurance certificates naming Five Points Washington as an additional insurer, a current copy of the license to operate a catering business, a current copy of the Certified Food Protection Manager's certification, and a copy of the most recent inspection from the County Health Department. Non-preferred caterers will be charged a \$1.50 kitchen usage fee per guest. All usage fees must be paid directly from the catering company and within 7 days of the event.



Bar Services

CASH BAR

Celebrate your big day by offering your guests a large variety of beverages from our Five Points Bar.

\$100 BAR SET-UP FEE
GUESTS PAY PER DRINK

HOSTED BAR

A hosted bar is the perfect way to say thank you to all of your guests for attending your celebration.

\$100 BAR SET-UP FEE
HOST PAYS PER DRINK
10% SERVICE FEE

OPEN BAR

Offering your guests a large variety of unlimited beverages from our Five Points Bar is the perfect way to celebrate.

\$100 BAR SET-UP FEE
HOST PAYS PER GUEST, PER HOUR
10% SERVICE FEE

Rules & Regulations

All guests must show proof of identification with a valid driver's license prior to receiving alcoholic beverages. Five Points Washington reserves the right to refuse service to anyone who we feel is intoxicated or endangers the safety of our guests.

All alcoholic beverages MUST be purchased through Five Points Washington in order to remain in compliance with the Illinois State Alcoholic Beverage Laws and Insurance Regulations.

Bar set-up fees include one bartender for the duration of your event, as well as one barback to assist. Additional fees will apply to secure a secondary bar/bartender.

All hosted and open bars will include a 10% service fee for gratuity purposes. Guests may leave an additional tip for the Five Points Washington staff, if they so choose.

Rates are estimated and subject to change. Prices are not guaranteed for any period of time.



ALCOHOL & BEVERAGE ADD-ONS

Wine or Champagne Bottle	\$20	See below for a list of varieties typically available
Quarter Barrel (Domestic)	\$200	Approximately 83 servings, 12 oz each
Half Barrel (Domestic)	\$350	Approximately 166 servings, 12 oz each
Half Barrel (Imported)	\$350+	Approximately 166 servings, 12 oz each <i>Contact for specific pricing and availability</i>
Coffee (Regular or Decaf)	\$15	By the gallon; includes dispenser, mix-ins, and cups
Iced Tea	\$15	By the gallon; includes dispenser, mix-ins, and cups
Lemonade	\$15	By the gallon; includes dispenser and cups
Soda (Case of 24)	\$15	Can be any combination of flavors



BAR MENU & PRICING

Domestic Beer	\$3.50	Blue Moon, Bud Light, Budweiser, Busch Light, Coors Light, Miller Lite, Michelob Ultra
Seasonal Beer	\$4.00	Contact for specific availability
Import/Specialty Beer	\$4.50	Corona Extra, Corona Light, Sierra Nevada Hazy IPA, Heineken, Lagunitas IPA, Stella Artois
Seltzers	\$3.50 - \$4.50	High Noon, Truly, White Claw
Mixed Drinks	\$5.50 - \$7.50	Contact for specific availability
Wine	\$4.00	Moscato, Riesling, White Zinfandel, Pinot Grigio, Sauvignon Blanc, Chardonnay, Pinot Noir, Merlot, Cabernet Sauvignon
Soda & Water	\$2.00	Coke Products, Ginger Ale, Ginger Beer

Pricing and availability subject to change.

Open Bar Pricing

OPTION #1 (NON-ALCOHOLIC)

Unlimited Non-Alcoholic Beverages

- *Soft Drinks/Sodas, Coffee, Tea, Lemonade, Water, and Juices (Orange, Pineapple, Cranberry)*

\$5 - First Hour

\$3 - Each Additional Hour

OPTION #2 (BEER & WINE)

Unlimited Non-Alcoholic Beverages

- *Soft Drinks/Sodas, Coffee, Tea, Lemonade, Water, and Juices (Orange, Pineapple, Cranberry)*

Unlimited Beer and Wine

- *Domestic, Seasonal, and Import Beers*
- *Wine (all varieties)*

\$12 - First Hour

\$10 - Each Additional Hour

OPTION #3 (ALL INCLUSIVE)

Unlimited Non-Alcoholic Beverages

- *Soft Drinks/Sodas, Coffee, Tea, Lemonade, Water, and Juices (Orange, Pineapple, Cranberry)*

Unlimited Beer and Wine

- *Domestic, Seasonal, and Import Beers*
- *Wine (all varieties)*

Unlimited Liquor

- *House, Premium, and Top Shelf Brands*

\$15 - First Hour

\$12 - Each Additional Hour



*Open bar pricing applies to all guests in attendance, regardless of age.
Proper identification will be required to purchase alcoholic beverages.
An additional 10% service charge will be applied for gratuity purposes.*

Rental Details

All wedding rentals require a \$700 non-refundable deposit and an approved, signed contract to secure your date. At least 90 days prior to the event, an additional \$700 payment must be made. The remaining balance and final headcount are due at least 30 days prior to the event as a final payment. Any additional costs accrued will be shared as an invoice. Payment plans may be created. Please talk with the Banquet Manager for more details.

Room access will be guaranteed at 8:00 am the morning of your event. Early access, when available, may be secured for an additional \$250. This provides access from 12:00 pm until 7:00 pm the day before your event and ensures that all in-house equipment will be set-up. Guests may utilize that time to set-up decorations and/or provide time for a ceremony rehearsal, if desired. (Miller Room access is not guaranteed during this time.)

Any bar tabs must be paid in full at the conclusion of each event via cash or credit card. No personal checks will be accepted. If a hosted or open bar is utilized, there will be an additional 10% service fee applied.

All items brought into the building for decoration or catering purposes must be removed immediately following your event. Five Points Washington is not responsible for any items left in the building after all parties have departed.

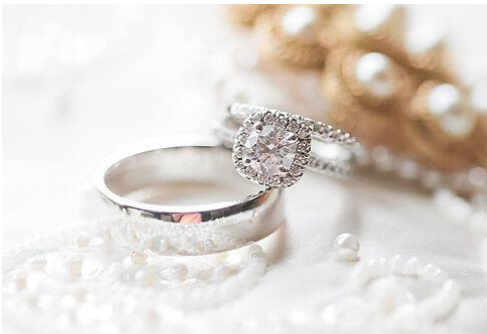
Any event that falls on a holiday will be subject to a 10% increased rental rate. These holiday rates will apply to the following: New Year's Eve, New Year's Day, Martin Luther King Day, Good Friday, Easter, Memorial Day, Independence Day, Labor Day, Thanksgiving, Christmas Eve, and Christmas Day.

Date(s) requested are not guaranteed until the Five Points Washington management receives an approved, signed contract and a \$700 deposit. Courtesy holds may be placed for up to three weeks, but are not guaranteed.

All other specifications are dictated in the Live @ Five Points Event Center contract. A draft of the contract may be requested through the Banquet office. Rental rates are subject to change at the discretion of the Five Points Washington management team.

THANK YOU FOR CONSIDERING THE
LIVE @ FIVE POINTS EVENT CENTER
FOR YOUR SPECIAL DAY!

More Ways To *Celebrate*
in our Miller Room



Engagement Parties
Bridal Showers
Rehearsal Dinners
Wedding Day Suites

Whatever and however you're celebrating, let the Live @ Five Points Event Center be your host. Beyond our four beautiful banquet rooms, we also have our Miller Room available. This room rents out for \$65 per hour and requires a two-hour minimum for non-wedding suite rentals. It's a great space to host parties and showers, but also doubles as our wedding day suite. (Special pricing applies for the full-day wedding suite. Please see page 6 for more details.) Please contact the Banquet Manager for more details.



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www.fivepointswashington.org

Jenny Walcott, Banquet Manager
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